



SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY ANNUAL GENERAL MEETING

**Tuesday May 20, 2025 @ 19:00
First United Church Town Hall – Hybrid Meeting**

AGENDA

1. Call to Order and Welcome
 - Acknowledgement of Secwepemc Territory
 - Explanation of motions and voting
 - Introductions
 - Special thank you to outgoing board members
2. Review/Adoption of Meeting Agenda
3. Review/Adoption of Minutes of Annual General Meeting of May 21, 2024
4. Chairperson's Report (Nicole Jeans-Williams)
5. Election of Directors
6. Executive Director's Report (Jen Bellhouse)
7. Treasurer's Report (Aaron Soley): presentation/adoption of financial statements
8. New Business
 - Reflections from retiring board members
9. Meeting Adjournment

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Financial Statements

(Unaudited)

December 31, 2024

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

December 31, 2024

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Review Engagement Report

We have reviewed the financial statements of Shuswap Hut and Trail Alliance Society that comprise the statement of financial position as at December 31, 2024, the statement of operations and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with Canadian Accounting Standards for Not-For-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and applying analytical procedures.

The procedures performed in a review are substantially less in extent and vary in nature from those performed in an audit. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, the Society derives revenue from cash and in-kind donations and fundraising activities, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donations, in-kind donations, deferred revenue, excess of revenues over expenses, and cash flows from operations for the years



ended December 31, 2024 and 2023, current assets as at December 31, 2024 and 2023, and net assets as at January 1 and December 31 for both the 2024 and 2023 years. Our review conclusion on the financial statements for the year ended December 31, 2024 was modified accordingly because of the possible effects of this limitation in scope.

Qualified conclusion

Based on our review, except for the effects of the matter described in the Basis for qualified opinion paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Shuswap Hut and Trail Alliance Society as at December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-For-Profit Organizations.

Other matter

The financial statements of Shuswap Hut and Trail Alliance Society for the year ended December 31, 2023 were reviewed by BDO Canada LLP who expressed a qualified conclusion on those financial statements on April 23, 2024. Comparative figures may have been restated for presentation purposes.

Acuity Advisors LLP

Chartered Professional Accountants

Salmon Arm, BC
March 10, 2024

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

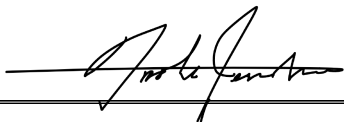
Statement of Financial Position

(Unaudited)

As at December 31, 2024

	2024	2023 (Amended)
Assets		
Current		
Cash (Note 3)	\$ 193,973	\$ 199,284
Restricted cash (Note 3)	154,666	161,314
Accounts receivable (Note 4)	60,060	77,766
Prepaid expenses	14,012	16,853
	422,711	455,217
Equipment (Note 5)	33,264	40,820
Long-term investments (Note 6)	81,940	75,860
	\$ 537,915	\$ 571,897
Liabilities and Net assets		
Current		
Accounts payable and accrued liabilities	\$ 31,279	\$ 35,914
Deferred revenue (Note 7)	132,682	139,330
	163,961	175,244
Long-term liabilities (Note 8)	21,984	21,984
	185,945	197,228
Net assets		
Invested in capital assets	33,264	40,820
Available	318,706	333,849
	351,970	374,669
	\$ 537,915	\$ 571,897

Approved by:

 Director

 Director

The accompanying notes are an integral part of these financial statements

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Statement of Changes in Net Assets

(Unaudited)

For the year ended December 31, 2024

	2024			<u>2023</u> <i>(Amended)</i>
	Invested in Capital Assets	Available	Total	Total
Balance, beginning of year	\$ 40,820	\$ 333,849	\$ 374,669	\$ 386,703
Deficiency of revenues over expenses	(11,560)	(11,139)	(22,699)	(12,034)
Purchases of capital assets	4,004	(4,004)	-	-
Balance, end of year	\$ 33,264	\$ 318,706	\$ 351,970	\$ 374,669

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Statement of Operations

(Unaudited)

For the year ended December 31, 2024

	2024	2023
Revenue		
Local grants and subsidies	\$ 664,473	\$ 445,163
Other trail services	130,211	76,817
Grants	121,319	219,389
In-kind donations (Note 10)	58,109	41,396
Cash donations	47,543	50,342
Fundraising	43,204	59,967
Interest	10,868	4,741
Membership dues and fees	6,360	7,180
	1,082,087	904,995
Operating expenses		
Project costs	791,865	578,988
Coordination and management	168,342	173,767
Professional fees	25,723	25,225
Rent and utilities	21,475	18,717
Marketing	19,730	4,373
Office	16,737	31,780
Insurance	13,238	15,315
Amortization	11,560	11,356
Sponsorship and fundraising	10,203	24,813
Repairs and maintenance	9,425	12,064
Professional development	6,605	2,320
Supplies	4,676	4,994
Telephone	3,454	3,651
Website design	1,753	5,032
Consultations	-	4,634
	1,104,786	917,029
Deficiency of revenue over expenses	\$ (22,699)	\$ (12,034)

The accompanying notes are an integral part of these financial statements

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Statement of Cash Flows

(Unaudited)

For the year ended December 31, 2024

	2024	2023
Cash flows from operating activities		
Cash receipts from grants, donations, fundraising and memberships	\$ 1,082,277	\$ 806,109
Interest received	10,868	4,741
Cash paid to suppliers and employees	(1,095,020)	(854,392)
	(1,875)	(43,542)
Cash flows from investing activities		
Purchase of investments	(6,080)	(75,860)
Purchase of equipment	(4,004)	(19,390)
Proceeds on disposal of investments	-	50,000
	(10,084)	(45,250)
Decrease in cash during the year	(11,959)	(88,792)
Cash, beginning of year	360,598	449,390
Cash, end of year	\$ 348,639	\$ 360,598
Consists of:		
Cash	193,973	199,284
Restricted cash	154,666	161,314
	348,639	360,598

The accompanying notes are an integral part of these financial statements

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Notes to Financial Statements

(Unaudited)

December 31, 2024

1. Prior Period Adjustment

The Society previously recognized a total of \$43,006 of revenue which should have been deferred in years prior to 2023 as the amounts received were restricted contributions. Accordingly, prior period figures have been adjusted to increase deferred revenue by \$43,006 and decrease available net assets by an equivalent amount.

The prior years figures for the Statement of Financial Position and Statement of Net Assets have been amended to reflect this adjustment.

Certain comparative figures have been reclassified to conform with the current year's presentation.

2. Summary of Significant Accounting Policies

Nature of Business

Shuswap Hut and Trail Society was incorporated on November 21, 2005 under the Society Act of British Columbia. The Society develops, operates, maintains and promotes a network of non-motorized trails, waterway, and hut-to-hut routes throughout the Shuswap watershed region in the Province of British Columbia for educational, recreational, economic, and environmental benefit to the public. The Society does this collaboratively through community partnerships.

Basis of Presentation

The financial statements have been prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations (ASNPO) and include the following significant accounting policies:

Revenue Recognition

The Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Assumptions are based on a number of factors, including historical experience, current events and actions that the Society may undertake in future, and other assumptions believed reasonable under the circumstances. These estimates are periodically reviewed and, accordingly, adjustments made to these estimates are taken into income in the year in which it is determined. These estimates are subject to measurement uncertainty, and actual results may therefore differ from those estimates. Estimates are used when accounting for certain items, such as useful lives of property and equipment, allowance for doubtful accounts, and in-kind donations.

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Notes to Financial Statements

(Unaudited)

December 31, 2024

Financial Instruments

The Society initially measures its financial assets and liabilities at fair value and subsequently measures them at cost. Changes in fair value are recognized in net revenue.

Financial assets measured at cost include cash, accounts receivable, short-term investments, and long-term investments.

Financial liabilities measured at cost include accounts payable.

Financial assets measured at cost are tested for impairment when there are indicators of impairment and the amount of the write-down is recognized in net revenue.

In-Kind Contributions

Contributed assets, materials and services which are used in the normal course of the Society's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution, if the fair value can be reasonably estimated.

Equipment

Equipment is accounted for at cost and amortized on the basis of their useful lives using the following rates and methods, except in the year of acquisition when only one-half of the rate is applied:

Equipment	Declining balance	20 %
Furniture and fixtures	Declining balance	20 %
Vehicles	Declining balance	30 %

Contributed capital assets are recorded at fair value at the date of contribution and are amortized at the above rates unless fair value is not determinable in which case contributed tangible assets are recorded at nominal value at the date of contribution. Betterments that extend the useful life of the tangible capital asset are capitalized.

When a tangible capital asset no longer has any long-term service potential to the Society, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations. Any unamortized deferred contribution amount related to the tangible capital asset is recognized in revenue in the statement of operations, provided all restrictions have been complied with.

When a tangible capital asset is disposed of, the difference between the net proceeds on disposition and the net carrying amount is recognized in the statement of operations. Any unamortized deferred contribution amount related to the tangible capital asset is recognized in revenue in the statement of operations, provided all restrictions have been complied with.

3. Cash and Restricted Cash

The Society has available a line of credit of \$50,000 bearing interest at 8.45% as at December 31, 2024. As of year-end there was no amount withdrawn from the line of credit.

Restricted cash includes deposits held with financial institutions which are restricted, either internally or externally, for use on a specific project or program.

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Notes to Financial Statements

(Unaudited)

December 31, 2024

4. Accounts Receivable

	<u>2024</u>	<u>2023</u>
Grants	\$ 55,956	\$ 74,412
GST receivable	4,104	3,354
	<u>\$ 60,060</u>	<u>\$ 77,766</u>

5. Equipment

			<u>2024</u>	<u>2023</u>
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Equipment	54,222	42,297	11,925	10,402
Furniture and fixtures	1,000	631	369	461
Vehicles	59,832	38,862	20,970	29,957
	<u>\$ 115,054</u>	<u>\$ 81,790</u>	<u>\$ 33,264</u>	<u>\$ 40,820</u>

6. Long-Term Investments

In 2024, the Society held two term deposits bearing interest at 3.65% and maturing November 7, 2026. As both term deposits mature in more than one year, these are classified as long-term investments.

7. Deferred Revenue

Deferred revenue represents unspent resources externally restricted in the current period that are related to expenses of a subsequent period. Deferred revenue balance are as follows:

	<u>2024</u>	<u>2023</u>
Opening balance	\$ 139,330	\$ 210,695
Contributions received:		
Membership	4,820	4,740
Other deferred revenue - Event	6,730	3,170
Other deferred revenue - Projects	<u>70,224</u>	<u>73,022</u>
Total contributions received:	81,774	80,932
Contributions recognized:		
Membership	(4,160)	(5,440)
Other deferred revenue - Event	(3,170)	(25,128)
Other deferred revenue - Projects	<u>(81,092)</u>	<u>(121,729)</u>
Total contributions recognized:	<u>(88,422)</u>	<u>(152,297)</u>
Closing balance	<u>\$ 132,682</u>	<u>\$ 139,330</u>

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Notes to Financial Statements

(Unaudited)

December 31, 2024

8. Long-Term Liabilities

These funds are for the North Shuswap Parallel Pathways project. Upon commencement of the project, these funds will be paid out to either the CSRD or directly to the contractor awarded the project. This is estimated to occur in 2026.

9. Financial Instruments

The Society's financial assets and financial liabilities are carried at amortized cost, which approximates fair value. The Society is exposed to liquidity and credit risks associated with its financial assets and liabilities.

Liquidity risk

Liquidity risk is the risk that the Society is not able to meet its financial obligations as they fall due or can do so only at excessive cost. The Society manages liquidity risk by ensuring, as far as possible, that it will always have sufficient cash flows to fund its operations and to meet its liabilities when due, under both normal and stressed conditions. The Society maintains a portion of its invested assets in liquid securities.

Credit risk

Credit risk is the risk that one party to a financial asset will cause a financial loss for the Society by failing to discharge an obligation. The Society's credit risk is mainly related to accounts receivable and from all of its bank accounts being held at one financial institution. The majority of the Society's receivables are from government sources.

10. In-Kind Contributions and Expenses

The work of the Society is significantly dependent upon the voluntary services of members and on the donations of materials and services of supporters. Management has determined the value of contributions in-kind to be \$58,109 (2023 - \$41,396). This amount has been recorded as revenue and is included in the project cost expenses in these financial statements.

11. Salaries, Honoraria, and Benefits

The Society Act of British Columbia requires certain information to be reported with regards to remuneration to employees, contractors, and directors. There are no employees with remuneration over \$75,000 for the 2024 and 2023 year-ends.

No honoraria were paid to members of the Board of Directors for the 2024 and 2023 year-ends.

SHUSWAP HUT AND TRAIL ALLIANCE SOCIETY

Notes to Financial Statements

(Unaudited)

December 31, 2024

12. Commitments

The Society has entered into a lease agreement for office space, maturing in December 2027. The minimum annual payments are

2025	\$ 18,752
2026	19,134
2027	<u>19,483</u>
	<u>\$ 57,369</u>

13. Economic Dependence

Approximately 73% (2023 - 68%) of the Society's cash revenue comes from government agencies.
